

Consulate General of India Dubai	 सत्यमेव जयते	Al Hamriya, Diplomatic Enclave P.O. Box 737, Dubai United Arab Emirates Email: hoc.dubai@mea.gov.in
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PRESS NOTICE

The President of the Republic of India, acting through the Consulate General of India, Dubai, invites sealed Lump-sum Fixed Price Tenders/bids from qualified and experienced contractors satisfying the set eligibility criteria for the work of Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai.

Name of the work	Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai.
Reference No.	Duba/Prop/872/2/2020
Location	Consulate General of India, Al Hamriya, Diplomatic Enclave Bur Dubai, UAE
Estimated cost put to tender/bid	AED 5,53,762 + applicable VAT
Period of completion	Sixty Days
Tender document available at	www.cgidubai.gov.in OR Central Procurement Portal: https://eprocure.gov.in/cppp/ -> tenders by location -> Dubai
Tender/bid submission (start date)	05/07/2022 (0830 hours)
Pre-bid meeting date	14/07/2022 (1130 hours)
Last date and time for tender/bid submission	26/07/2022 (1700 hours)
Technical bid opening date (Date and time for the opening of financial bids of technically qualified tenderers/bidders will be communicated separately)	27/07/2022 (1500 hours)

2. In case of a site visit before Tender/bid submission, kindly make an appointment in advance.

Head of Chancery
Consulate General of India, Dubai

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NOTICE INVITING TENDER/BID

Name of the work: **Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai.**

Reference No.: Duba/Prop/872/2/2020

Date: 05/07/2022

The President of the Republic of India, acting through the Consulate General of India, Dubai, invites sealed Lump-sum Fixed Price Tenders/bids from qualified and experienced contractors satisfying the set eligibility criteria for the work of Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai.

2. Last date and time for submission of the Tender/bid: 26/07/2022 (1700 hours)

Contents of the Tender/Bid Document

Section I – Instruction to Tenderers/bidders

Section II – Introduction and Credentials of Tenderers/bidders

Tenderers to fill following four forms

FORM 'A' - FINANCIAL INFORMATION

FORM 'B' – SOLVENCY CERTIFICATE

FORM 'C' – SIMILAR NATURE OF WORKS

FORM 'D' – STRUCTURE AND ORGANIZATION

Section III – Terms and Conditions of the Contract

Section IV – Scope of the Work

Section V – Standard format for Earnest Money Deposit

Section VI – Bill of Quantities

Section VII – Form of the Tender/bid – Financial bid letter

Head of Chancery
Consulate General of India, Dubai
Email: hoc.dubai@mea.gov.in

No. Duba/Prop/872/2/2020

Consulate General of India
Dubai

SECTION I – INSTRUCTION TO TENDERERS/BIDDERS

The President of the Republic of India, acting through the Consulate General of India, Dubai, invites sealed Lump-sum Fixed Price Tenders/bids from qualified and experienced contractors satisfying the set eligibility criteria for the work of Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai, Al Hamriya, Diplomatic Enclave, Bur Dubai.

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Technical bid opening date (Date and time for the opening of financial bids of technically qualified tenderers/bidders will be communicated separately)	27/07/2022 (1500 hours)

3. **Eligibility Criteria:** Tenderer/bidder who fulfil the following requirements shall be eligible to apply:

- (a) **Permit:** The Tenderer/bidder should have valid and necessary permit/registration from the competent local authority for carrying out such renovation work in the Diplomatic property of the Consulate General of India, Dubai.
- (b) **Similar work:** The Tenderer/bidder should have satisfactorily completed the works mentioned below during the last seven years ending the previous day of the last date of submission of tender/bids.

- i. **Three** similar completed works, each costing not less than 40% (AED 2,21,504.80/-) of the project cost put to tender

OR

- ii. **Two** similar completed works, each costing not less than 50% (AED 2,76,881/-) of the project cost put to tender.

OR

- iii. **One** similar completed work costing not less than 80% (AED 4,43,009.60/-) of the project cost put to tender

Similar work shall mean 'Whitewashing of diplomatic building and doing miscellaneous renovation work, including but not limited to wooden and metal works, flooring, and civil works'.

- (c) **Bank Solvency:** Certificate of Solvency for AED 2,21,504.80/- certified by the bank in Form' B format. The certificate should not be older than six months.
- (d) **Annual Turnover:** Should have had an average Annual Financial Turn Over (gross) of 50% (AED 2,76,881/-) of the project cost put to tender during the last three consecutive years ending March 31, 2022.
- (e) **Profit-Loss:** The tenderer should not have incurred any loss (*profit after tax should be positive*) in more than two years during the last five consecutive balance sheets years ending March 31, 2022, duly certified and audited by an authorised financial authority.

4. Tenderers/bidders are requested to go through the Terms & Conditions of the contract contained in the Tender/bid document (Section III). Tenderers/bidders will also be required to deposit Earnest Money Deposit (EMD) amount of AED 15000/- [UAE Dirhams Fifteen Thousand only) in the form of a demand draft OR Banker's Cheque OR bank guarantee in favour of the Consulate General of India, Dubai (format placed in Section V). Tenders/bids received without an EMD will not be considered and will be summarily rejected.

5. All bid documents will be submitted in **three separate sealed envelopes**, as explained below.

Envelope A must contain EMD and be super-scribed as "EARNEST MONEY DEPOSIT" along with filled in **Section V**.

Envelope B must contain the following documents and may be super-scribed as '**Technical Bid**'.

- Completed forms and supporting documents required in **Section II** of the tender/bid document
- Acceptance of the Terms and Conditions of the contract as mentioned in **Section III**
- Confirmation of the complete understanding of the scope of work as mentioned in **Section IV**

Envelope C must contain the following documents and may be super-scribed as '**Financial Bid**'.

Section VI of the tender/bid document	Bill of Quantities
Section VII of the tender/bid document	"Form of Tender" mentioning the Lump sum fixed price

Further, all envelopes should be placed in an outer envelope sealed and super-scribed as **‘Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai’**.

6. Tender/bid may be hand-delivered or sent by post at the address mentioned below to reach on/before 26/07/2022 (*by 1700 hours*).

To,
The Head of Chancery,
Consulate General of India,
Al Hamriya, Diplomatic Enclave,
P.O. Box 737,
Dubai, United Arab Emirates

7. The intended Tenderer/bidder must carefully read the **eligibility criteria in Section I para (3) and the contract terms and conditions in Section III**. It should submit the Tender/bid only if deemed eligible and with all required documents.

8. The Consulate General of India, Dubai reserves the right to amend any of the Terms and Conditions contained in the Tender/bid document or reject any applications/offers without giving any notice or assigning any reason. The decision of the Consulate General of India, Dubai, will be final and binding upon the tenderers/bidders.

9. For any tender/bid-related enquiry/clarification/site visit, please get in touch with Shri Ravi Ramuka, Vice Consul (Property), by email at prop.dubai@mea.gov.in or by phone on **04-3971222/333 (Ext 253)**

Head of Chancery
Consulate General of India, Dubai
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SECTION II - INTRODUCTION AND CREDENTIALS OF TENDERER/BIDDER

Note: All information called for in the below-mentioned forms should be furnished against the relevant columns in the forms. If information is to be provided on a separate sheet, kindly indicate it in the corresponding column. If a column is empty, enter "nil" or "no such case." If any details/questions don't apply to the tenderer/bidder, write "not applicable." Tenderers/bidders are warned that supplying incomplete information in application forms, not presenting it in plain terms, changing the specified forms, or purposefully hiding the material may result in the Tender/bid being disqualified.

S.No	Requirements	Documents to be provided
1	Financial information	Tenderer/bidder should furnish the Annual financial statement for the last five years in Form 'A' and certificate of solvency in Form 'B' .
2	Similar Works – Previous work experience	As per Section I, para [3](b), the Tenderer/bidder should provide a list of eligible similar nature works successfully completed during the last seven years in (Form 'C') .
3	Organization information	Tenderer/bidder should submit information in respect of their organization in Form 'D' .
4	Registration Certificate & license for the services	Copies of valid and necessary permit/registration from the competent local authority for carrying out such renovation work in the Diplomatic property of the Consulate General of India, Dubai.
5	The work plan and methodology for undertaking the specified work as detailed in the scope of work.	
6	List: Other Consulates/Embassies or reputed organizations/companies where services have been provided/currently providing	

The Tenderer/bidder may furnish any additional information necessary to establish capabilities to complete the envisaged work successfully.

Section III - Terms and Conditions of the Contract

Name of the work: Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai.

Terms and conditions of the contract:

1. The Consulate General of India, Dubai shall award the contract to the eligible tenderer/bidder whose technical tender/bid has been accepted and determined as the lowest evaluated commercial tender/bid. The lowest price criteria shall be applied to the total.

2. **Site Visit** - Intending Tenderers/bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders/bids as to the form and nature of the site, the means of access to the site and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender/bid. Submission of a tender/bid by a tenderer/bidder implies that he has read all tender documents and has made himself aware of the scope and specifications of the work to be done and with local conditions and other factors having a bearing on the execution of the work.

3. The Tenderer/bidder must submit all required information, forms and supporting documents as required in the following sections of the Tender/bid document:

Section II – Introduction and Credentials of Tenderers/bidders

Section III – Terms and Conditions of the Contract

Section IV – Scope of the Work

Section V – Standard formats for Earnest Money Deposit

Section VI – Bill of quantities

Section VII – Form of the Tender/bid – Financial bid letter

Note: Tender submission without the documents mentioned above will be disqualified.

4. The Tender/bid submitted shall become invalid if:

- i. The Tenderer/bidder is found ineligible.
- ii. The Tenderer/bidder does not submit copies of all the documents stipulated in the bid document.
- iii. If a Tenderer/bidder does not quote a lump sum price, the tender/bid shall be treated as invalid and will not be considered as the lowest tenderer/bidder.

5. A decision on the bid (deciding L-1 bidder) will be taken based on the “Lump-sum Fixed Price” as quoted in the “Form of Tender” (Section VII), which will be based on the scope of work mentioned in Section IV. The quoted price shall be exclusive of the VAT but should include lump-sum charges for labour/transportation/rentals/miscellaneous charges and civil works required/necessary, if any, for complete installation. The Contractor shall note that the Bill of Quantities (BOQ) (Section VI) shall not form part of the agreement. The Contractor shall complete all the works as defined in the Scope of Work (Section IV) irrespective of the Bill of Quantities (BOQ) /details since these will not form part of the agreement. However, the unit rates quoted in the Bill of Quantities (BOQ) of items shall be used for working out the variations as per tender conditions.

6. No request for revision/increase of approved rates during the currency of tenure nor price escalation, in rates due to any reason such as a change in foreign currency exchange rate, increase in prices of material, equipment & labour, fuel (*petrol, diesel, gas, etc.*), transport, electricity & water, levy of new taxes, hike in any tax rate, Cess or due to delay in completion of the works, etc. shall be admissible.

7. On the award of the contract, the successful bidder must send the contract/acceptance in writing within seven days of award of the contract; otherwise, the Contract will be awarded to the next successful bidder, i.e., L-2.

8. **Validity of the Bid** - The Bid shall remain valid for a period of One hundred Eighty (180) days from the date of opening of the bid or up to any mutually extended period.

9. The **Commencement** of the works shall be effected within Fifteen (15) days from the date of issue of the Acceptance Letter OR the Letter of Intent OR handing over the site, whichever is later. These 15 days will be defined as the mobilisation period.

10. The **Period of Completion** for the whole of the work is **Sixty (60) days**.

11. **Mobilization Advance**

- i. A Mobilization Advance not exceeding 10% of the contract amount may be given to the Contractor if requested in writing. The mobilisation advance shall be released only after obtaining a bank guarantee bond from the scheduled bank for an amount of advance to be released and valid for the contract period.
- ii. It shall be ensured that at any point in time, Bank Guarantee is available for the amount of outstanding Mobilization Advance.

12. **Defects liability period** shall be Three Hundred Sixty-Five (365) days from the work's completion date. The contractor shall be bound to remove/rectify/replace any defects/defective work noticed during the Defects Liability Period at his own risk and cost. In case of non-compliance of removal/rectification/replacement of defective item of work or workmanship, the Consulate General of India, Dubai shall be at liberty to forfeit whole or part of the retention money and/or performance guarantee and/or any other money or guarantee of the Contractor available with the Consulate General of India, Dubai.

13. **Performance Security** - The successful tenderer shall be required to provide a Performance Bank Guarantee for the due and faithful performance of the contract for a sum equivalent to 5% of the total contract price before the signing of the Agreement. The Performance Bank Guarantee must be valid for sixty days beyond the date of the completion of all the contractual obligations of the contractor under the contract and discharged after completion of work. The security will be returned on successful completion of work.

14. **Retention Money** - 5% of the accepted contract value will be deducted from the running bills. 50% of the retention money shall be released after 180 days of completion of work. The remaining 50% of the retention money shall be released at the end of the Defect Liability Period.

15. **Liquidated damages** shall be levied on the Contractor for the delay in completion if it is ascertained that the Contractor is responsible for the delay. The rate of liquidated damages shall be calculated @ 0.5% per week, limited to a maximum of 10% of the Tendered Cost or actual project cost. This shall be computed on per week basis.

16. **Payment for the work**

i. **General Guidelines:**

- a. All payments shall be released as progress payments based on the certificate submitted by the Contractor and satisfied by the Consulate General of India, Dubai.
- b. The Contractor will furnish the detailed work schedule and the payment schedule to the Consulate General of India, Dubai, who will approve it before it forms part of the agreement.
- c. However, in the event of non-compliance with the payment schedule or otherwise, due to the reasons acceptable to the Consulate General of India, Dubai, the progress payment shall be made by the Consulate General of India, Dubai based on the evaluation of work done.
- d. All permissible deductions shall be effected during the Progress Payment, in line with the Contract's provisions.

ii. **Payment Schedule**

- a. A mobilization advance of 10% of the accepted tender cost on the Work Order placement against Bank Guarantee of the equivalent amount drawn in favour of the "Consulate General of India, Dubai".
- b. The next payment of 30% (*or 40% if no mobilization advance is taken*) of the accepted tender cost will be made after completing 50% of the total work.
- c. The next payment of 30% of the accepted tender cost will be made after 80% of the total work is completed.
- d. The next payment of 20% of the accepted tender cost is to be done after the completion of work in all respects (100%) and handing over and subject to the satisfaction of the Consulate General of India, Dubai about the work.
- e. The next payment of 5% of the accepted tender cost is to be done after One Hundred Eighty (180) days of the completion of the work. The contractor will rectify any defects/seepage or other complaints recorded during the period.
- f. The final payment of 5% of the accepted tender cost is to be done after Three Hundred Sixty-Five (365) days of completion of work. The contractor will rectify any defects/seepage or other complaints recorded during the period.

17. **Specification:** The item of work/ material used in work shall comply with the standard of quality like British standard / American standard / Indian Standard or equivalent. The tenderer shall guarantee, among other things, the quality, strength, and performance of the materials used, Follow up service (*if required*) and good workmanship. Sound engineering practice should be adopted in all items of work execution.

18. **Arbitration** – In the event of any dispute or difference arising at any time between the parties relating to the construction, meaning the effect of this tender or any other cause or any content of the rights and liabilities of the parties or other matters specified herein or concerning anything arising out of or incidental to this tender or otherwise in relation to the terms; whether

during the continuance of this tender or thereafter, such disputes or differences shall be endeavoured to be solved by mutual negotiations.

If, however, such negotiations are infructuous, Arbitration shall be carried out as per provisions of UNCITRAL. The venue of arbitration shall be New Delhi.

Any reference to arbitration shall not relieve either party from the due performance of its obligations under this tender.

19. **Rejection** – The Consulate General of India, Dubai, reserves the right to accept or reject the proof of credentials at its sole discretion without having to furnish reasons thereof to the tenderers. Submission of false information/document shall render the tenderer ineligible.

20. **Sub-contractors**

- i. The successful tenderer/bidder must submit a list of Sub-Contractors and Specialists names he proposes to use on the Works with his offer. The Consulate General of India, Dubai reserves the right to accept or reject any pre-approved sub-Contractor even after formal award of Contract and/or commencement of work with or without reason.
- ii. The successful tenderer/bidder shall coordinate the work with various sub-Contractors and other bid-pack Contractors employed on the Works and coordinate the work between multiple trades, obtain all the necessary information from sub-Contractors for the overall programming of the works.

21. The Contractor shall be responsible for its workers in terms of their antecedents and conduct, service performance and behaviour, as well as the payment of salaries, compensation etc.

22. **Cost of Tendering** - The Consulate General of India, Dubai, will not be responsible for compensating for any expense or losses the Tenderer might have incurred in preparing and submitting his Tender/bid.

23. **Additional Work:** The Consulate General of India, Dubai shall not allow any claims for additional work performed by the contractor unless the additional work is authorised by the Consulate General of India, Dubai in writing before the performance of the additional work or the incurrance of additional expenses. Any additional work authorised by the Consulate General of India, Dubai, shall be compensated at a mutually agreed-upon rate.

24. **Earnest Money Deposit:** The bidder shall submit a Demand draft, Banker's cheque or Bank Guarantee amounting to AED 15000/- as per the format placed in Section V.

25. **Pre-bid meeting:** A pre-bid meeting is scheduled at 1130 hrs on 14/07/2022 in the Consulate General of India, Dubai. Interested bidders may contact the office of **Shri Ravi Kumar Ramuka, VC(Property) by mail: prop.dubai@mea.gov.in or contact no.: 04-3971222/333 (Ext 253)** to attend the pre-bid meeting.

26. This is a **LUMPSUM FIXED PRICE TENDER** with the extent of Work as indicated in the scope of works mentioned in Section IV.

- i. **Tenderers/Bidders are required to quote Lump-sum fixed prices on the “Form of Tender” (Section VII)**, and the currency should be uniform throughout the tender. Bidders may prepare a Bill of Quantities as per the scope of work, identifying item description, quantity, and rates.
- ii. The Tenderer/bidder shall examine the scope of work and other documents and all addenda (*if any*) before submitting the Tender/Bid. It shall become fully informed as to the extent, quality, type, and character of operations involved in the Works. No consideration or compensation will be given for any alleged misunderstanding of the nature of the work to be executed.
- iii. The total amount of the Bill of Quantities prepared should be transferred to the Form of Tender.
- iv. The Lump-sum Fixed Price/amount must be quoted in figures and words in the Form of Tender and one currency only.
- v. In case of any discrepancy between figures or words of currency, the amount quoted in words shall be taken to be correct for this tender.

27. **Bill of Quantities** - The Bill of quantities must be enclosed by bidders in the format placed in Section VI.

28. **Errors and Rectification**

- i. In case of any mismatch in the final quoted price on the Form of Tender and the Total amount worked out on rates in the Schedule of Quantities, the final price quoted on the Form of Tender shall be considered for comparison of bids and decision on the bid.
- ii. If the amount quoted on the Form of Tender is more than the amount worked out on the Schedule of Quantities, the rates in the Schedule of Quantities shall not be altered/adjusted.
- iii. If the amount quoted on the Form of Tender is less than the amount worked out on the Schedule of Quantities, the rates on the Schedule of Quantities shall be adjusted in the ratio to match the quoted final price on the Form of Tender.

29. **Termination of Contract:** The Consulate may terminate this contract, by giving a written notice of a minimum of 30 days to the service provider being unable to perform a particular portion of the services for a period of more than 5 days.

30. **Code of Integrity:** All the bidders shall have to observe the highest standard of ethics and should not indulge in any of the prohibited practices, either directly or indirectly, at any stage during the procurement process or during the execution of resultant contracts. No official of a procuring entity or a bidder shall act in contravention of the codes which includes making an offer, solicitation or acceptance of a bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process. The bidders shall also have to avoid the following prohibited practices such as (i) Corrupt practice, (ii) Fraudulent practice, (iii) Anti-competitive practice, (iv) Coercive practice, (v) Conflict of interest and (vi) Obstructive practice.

31. **Conflict of interest:** The bidders shall not have a conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of procuring an

entity's interests. The bidder found to have a conflict of interest shall be disqualified based on any such activities as participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked or if they are part of more than one bid in the procurement or if the bidding firm or their personnel have relationships of financial or business transactions with any official of procuring entity who are directly or indirectly related to tender or execution process of contract or improper use of information obtained by the bidder from the procuring entity with an intent to gain unfair advantage in the procurement process or for personal gain.

32. **Conditional Acceptance of the Tender** - The acceptance of the Tender shall be conditional and not binding upon the Consulate General of India, Dubai. The Consulate may withdraw the acceptance of the Tender without any notice or other formality and may enter into a new Agreement for the execution of the Works or any part of it.

33. **Amendments to Tender Document** - At any time before the date of opening of the tender, the Consulate General of India, Dubai, may issue an addendum in the Tender Document in writing to all persons or firms to whom the Tender documents have been issued, deleting, varying, or extending any item of this Tender Document. Prospective bidders shall promptly acknowledge receipt of each Addendum to the Consulate General of India, Dubai.

34. **Disqualification of the Tender** - A tenderer may be disqualified for any reason, including but not limited to the following:

- i. If the tenderer sets forth unacceptable conditions to the Consulate General of India, Dubai.
- ii. If any tender is submitted under a name other than the name of the individual firm, partnership or corporation that was issued the Tender Document.
- iii. If there is evidence of collusion between bidders.
- iv. If Tenderer sets forth any offer to discount, reduce or modify its tender conditionally.
- v. If the Bid price is disclosed or becomes known before the opening of the Financial Bid.

35. **Compliance with Laws and Regulations and Pricing of Schedule of Quantities** - The attention of Bidders is drawn to compliance with laws and regulations concerning safety and health, labour regulations, social insurance, labour taxes, tax deduction, import restrictions, duties and levies, company's tax, input tax and output tax (VAT), etc. All rates and sum inserted against items of works and in the Form of Tender shall be exclusive of Value Added Tax.

36. **Compliance with Tender Document** – A Tenderer/Bidder shall be deemed to have read all the Tender Documents, Specifications, drawings, etc., carefully and visited the site. The quoted Lump-sum Fixed price is inclusive of all costs and charges and complete in all respect to make the project functional as per the standard and to the entire satisfaction of the Consulate General of India, Dubai.

37. **Right to waive** – The Consulate General of India, Dubai reserves the right to waive any deficiency in any tender where such waiver is in the interest of the Consulate General of India, Dubai, except that no proposal will be accepted if the Bid Security Declaration (BSD) or any of the mandated statutory documents was not submitted with the tender.

38. The tenderer accepts all terms & conditions of the contract listed above.

Sign of authorized representative of Company: _____

Name of authorized representative: _____

Name of company: _____

SECTION IV – SCOPE OF THE WORK

Name of the work: Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai.

S.No.	Description of Work	Measurements
1	<p>The whitewashing of <u>exterior</u> walls and <u>perimeter boundary</u> walls.</p> <p>i. Repair all cracks (wherever they are) with putty/cement and clean and sand the surface to make it smooth to receive the paint. ii. Supply and apply two coats of “Jotun – Weather shield” paint.</p>	<p>Exterior walls – 1600 sq meters</p> <p>Perimeter boundary walls – 800 sq meters</p>
2	<p>The whitewashing of <u>interior</u> walls and <u>ceilings</u>.</p> <p>i. Repair all cracks (wherever they are) with putty/cement and clean and sand the surface to make it smooth to receive the paint. ii. Supply and apply two coats of “Jotun – Weather shield” paint.</p> <p>Areas covered for interior walls – all office rooms, inside buildings, car parking area, IBSA residence, staircase sidewalls and corridors.</p> <p>Areas covered for ceilings – Coffered ceilings, vaulted ceilings, and flat ceilings.</p>	<p>Interior walls: 4000 sq meters</p> <p>Ceilings: 3000 sq meters</p>
3	<p>Painting of all metal railings, Grills, Windows, and Grills on perimeter boundary walls</p> <p>i. Cleaning and sanding of metal works that are damaged, in order to make the surface smooth. ii. Supply and application of appropriate paint on all metal works.</p>	<p>Metal Work - 50 sq meters</p> <p>Grills on the boundaries - 200 running meters</p>
4	<p>Repair of wooden items – wooden doors, wooden handrail, and wooden panelling</p> <p>i. Cleaning and sanding of wooden works that are damaged. ii. Wooden doors to be opened from the hinges and taken to a pre-determined spot for painting. iii. Paint to be provided by the contractor. Painting of doors to be done in batches. iv. Door frames to be repaired, wherever it is damaged.</p>	<p>93 single doors, 9 double doors - including door frame and architrave.</p> <p>Wooden Handrail, Wooden panelling – 75 running meters</p>
5	<p>Repair of Skylight ceiling on the roof Consulate building</p> <p>i. Removing damaged rubber sealant around the glass/fibre panels. ii. Cleaning of glass/fibre panels from the terrace area using a water jet to remove existing stains and dust. iii. Supply and apply good quality waterproofing sealant only in those areas where sealant was removed, to ensure that water leakage is stopped completely.</p>	<p>100 sq meters</p>
6	<p>Replacement of floor carpet inside the Auditorium</p> <p>Broadloom carpet, 100% Solution-dyed, 100% Nylon pile, The thickness of the carpet should be a minimum of 3 to 4 mm, The thickness of the underlay should be a minimum of 4 to 5 mm</p>	<p>322 sq meters</p>

S.No.	Description of Work	Measurements
	A minimum warranty of 10 years Country of origin: US/European/Indian only	
7	<p>Re-upholstery of chairs inside the auditorium</p> <ul style="list-style-type: none"> i. Remove the existing upholstery on the chairs and disposal of all debris thus generated to an approved Dubai Municipality yard. ii. Supply and install of fabric upholstery iii. Painting of the metal frame of the chairs with matching enamel paint (Gold). iv. Provide rubber bush on the missing legs of the chairs. <p>Specifications:</p> <ul style="list-style-type: none"> i. The thickness of the seat cushion and the backrest cushion – between 3 to 4 cms ii. Type of material/Fabric – Normal Fabric; iii. Painting of chair frame – Spray Painting (Golden colour); iv. Rubber bushes to be placed – 4 nos. 	350 chairs
8	<p>Ground levelling work near Gate no. 2 (Labor section entrance area) inside the Consulate premises to avoid water stagnation.</p> <ul style="list-style-type: none"> i. Remove the interlock and refix the old one with the proper slope and the broken interlock will be replaced by a matching interlock. ii. To make provisions for drainage of water to the existing gutter inside the premises. 	128 sq meters
9	<p>Replacement of the carpet on the stage inside Auditorium</p> <ul style="list-style-type: none"> i. Supply and install heterogeneous Roll Vinyl floor of 3.5 to 4mm thickness. It should be slip resistant. ii. Minimum of ten-year warranty iii. Supply and installation of L /straight profile as required based on site condition at the edge of the transition between the Vinyl floor and other floors. L profile at the front of the stage in SS brush finish. 	75 sq meters
10	<p>Replacement of the second-floor conference room floor carpet</p> <p>Carpet tile, 100% Nylon make, 9-inch x 36-inch plank carpet tiles, commercial-grade, multi-level pattern with loop construction, 100% solution-dyed, pile thickness of 3.12mm and a total thickness of 7.24mm and a minimum warranty of ten years</p>	50 sq meters
11	<p>Wall polishing and painting of the second-floor Conference Room</p> <ul style="list-style-type: none"> i. Sanding, cleaning, and making good the existing surface of the panels. ii. Supply and apply wood putty for the damaged edges & joints as per the site condition. iii. Supply and apply suitable stainer matching with the existing wall colour and do lacquer polishing. 	90 sq meters
12	<p>Wall polishing and painting of the Consul General's chamber</p> <ul style="list-style-type: none"> i. Sanding, cleaning and making good the existing surface of the panels 	90 sq meters

S.No.	Description of Work	Measurements
	<ul style="list-style-type: none"> ii. Supply and apply wood putty for the damaged edges & joints as per the site condition. iii. Supply and apply suitable stainer matching with the existing wall colour and do lacquer polishing 	
13	Supply and construction of cemented storage racks in one of the passport storage rooms, to keep blank passport copies.	Dimension of the room in which the storage pack is to be created - 5.3 meters x 2.3 meters
14	<p>Supply & construction of flooring to be done in the passport hall by applying Epoxy paint application.</p> <ul style="list-style-type: none"> i. Wash the concrete floor with Jet Wash for any kind of dust and debris and dispose of garbage collected at an approved Dubai Municipality dump yard. ii. Use floor putty, self-adhesive to fill all holes, cracks, and expansion joints on the floor, and leave 12 hours to dry iii. After surface preparation and ensure all dust should be removed from the substrate. iv. Supply and apply the plain Epoxy compound mix with Epoxy sealer/Thinner for fast curing apply with epoxy rollers/Brush with a 2mm thickness as a first layer and after drying the First layer apply the second layer. 	50 sq meters
15	<p>Creation of a single access door on the second floor of the Visa wing</p> <ul style="list-style-type: none"> i. Removing of existing single leaf door on the second floor of the Visa wing along with the wooden frame and closing the space with block work of 20 cm with plaster finishes. ii. New door opening at South Wall to be created after checking existing cables to and fro DB mounted on the wall. This will also involve the relocation of the AC control switch. 	
16	<p>Creation of a partitioning inside one of the ground floor rooms in the Visa wing</p> <ul style="list-style-type: none"> i. Supply and fix gypsum partition wall (100 mm thickness) and apply paint to the gypsum wall ii. Fix an aluminium powder-coated glass door of standard size 	12 sq meters
17	<p>Repair of ceilings in the two ground floor rooms of the Labour welfare section</p> <ul style="list-style-type: none"> i. Repair of roof-top of the two rooms of the Labour welfare section and supply and apply thermopore sheets above the 60x60 false ceiling for good thermal resistance. ii. Supply and fix new Gypsum ceiling as per the requirement in two rooms of the Labour welfare section 	30 sq meters
18	In the inside section of Gate No. 2 of the Consulate, the existing cloth shade needs to be removed and disposed of appropriately. Supply and fix new cloth shade as per the requirement.	20 sq meters

S.No.	Description of Work	Measurements
19	<p>On the outside section of Gate No. 2 of the Consulate, the existing cloth shade along with the damaged canopy structure needs to be removed and disposed of appropriately.</p> <ul style="list-style-type: none"> i. Supply and fix new GI canopy structure with PVC coated Tensile Fabric. ii. Providing beam columns for support iii. Using Wire rope to strengthen the tensile structure from any folding. iv. Providing tensile fabric for the shading which will be heat resistant and waterproof v. Providing base plate and top plate for the canopy structure along with a concrete foundation for strengthening the support. 	
20	<p>Dismantling of the existing outhouse inside the Consulate premises</p> <p>Dismantling of the existing temporary outhouse (near Gate No. 1) with all accessories inside like AC, sanitary fittings, windows, and doors and retaining all reusable items for further use. Disposal of all debris thus generated to an approved Dubai Municipality yard.</p>	
21	<p>Creation of three additional GI Parking Shed</p> <p>Supply and construction of three additional GI parking shed, alongside the existing one, on a similar design of the baseplate and column as the existing one.</p>	3 GI parking sheds
22	<p>Extension of the Air Conditioning in one of the storage rooms</p> <p>Extension of AC condenser /heat exchanger units (2 numbers) and close existing room walls with gypsum board with all sides up to the ceiling level as per site requirement.</p>	
23	<p>Trunking of the wires lying open</p> <p>Provision of conduit/trunking to manage existing cable or wire lying in the open area inside the Consulate.</p>	
24	<p>Removal of shutter and placing wooden panel in the reception area</p> <ul style="list-style-type: none"> i. Removal of the existing shutter panel (<i>which is on the left as soon as one enters the Consulate building</i>) from the reception area and supply and fix 3 meters x 3 meters wooden MDF polished border around, where there was shutters earlier. ii. Removing pantry cabinets with marble top from the storage area which is near the female washroom. iii. Disposal of all debris thus generated to an approved Dubai Municipality yard. 	

SECTION V – STANDARD FORMAT FOR EARNEST MONEY DEPOSIT

(To be submitted by the bidder in the following format)

Bank Guarantee No. _____

Brief description of contract: Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai.

Name and Address of Beneficiary: (Consulate General of India, Dubai)

Whereas M/s _____ *(Name of Contractor with address)* have submitted their tender for Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai, and one of the tender conditions is for the M/s *(Name of Contractor with address)* to submit a Bank Guarantee for Earnest Money Deposit amounting to AED 15,000. In fulfilment of the tender conditions, we, _____ *(Name of Bank with address)* hereby irrevocably and unconditionally undertake to pay to you within three working days of receipt of your first written demand, without any demur whatsoever and without seeking any reasons whatsoever, up to the maximum aggregate amount of **AED 15,000**.

2. This guarantee is valid for a period of 45 days beyond the bid validity date, and any claim and statement hereunder must be received at the office as mentioned above before expiry. After expiry, this guarantee shall become null and void whether returned to us for cancellation or not, and any claim or statement received after expiry shall be ineffective.

3. Notwithstanding anything to the contrary contained hereinabove, the maximum liability under this guarantee is restricted to **AED 15,000**.

4. Notwithstanding anything to the contrary contained hereinabove, this guarantee is valid from 27.07.2022 up to 11.03.2023 and claims under this guarantee should be submitted not later than 11.03.2023.

5. This guarantee may not be transferred or assigned without our prior written consent, and this guarantee is limited to the payment of a sum of money.

6. This guarantee shall be governed and construed in accordance with the laws of the UAE and is governed by the United Rule for Demand Guarantee (URDG) (ICC Publication No.758) and shall be subject to the exclusive jurisdiction of the UAE Courts.

Sign of authorized representative of Company: _____

Name of authorized representative: _____

Name of company: _____

Place: _____

Date: _____

SECTION VI – BILL OF QUANTITIES

(To be submitted by the bidder in the following format)

Name of the work: Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai.

Sl. No.	Items required for completion of work	Quantity	Brand of Material (Quality)	Cost (in AED)
1				
2				
3				
4				
5				

Note:

1. The Schedule of Quantities should be enclosed by the bidder. Bidders are requested to identify and quote the rates of individual items. Items required for completion of the work may be added to the Schedule of Quantities with the whole nomenclature of the item.
2. Bidders shall satisfy themselves with the quantities quoted in the Schedule of Quantities. These quantities shall be taken as guidance to assess the approximate quantum of work involved in the project.
3. Before the tender submission, the bidder may add items and quantities to the items in the Schedule of Quantities as per the scope of the work and site visit.
4. It shall be the bidder's responsibility to satisfy himself with the completeness of the documents for the scope of work and his assessment of the work after the site visit and as per the tentative scope of work mentioned in the tender document.
5. No extra cost shall be entertained and payable if any additional information or detail is provided later for carrying out the works as specified in the tender documents.
6. The total amount of schedule of quantities prepared by the Contractor should be transferred to the Form of Tender (Section VII).

Sign of authorized representative of Company: _____

Name of authorized representative: _____

Name of company: _____

Address:

Date:

SECTION VII – FORM OF THE TENDER – FINANCIAL BID LETTER

(To be submitted by the bidder in the following format)

Name of the work: Painting/Whitewashing and miscellaneous renovation work at the Consulate General of India, Dubai.

To:

[*Consulate General of India, Dubai*]

We have examined tender conditions for the work mentioned earlier and have inspected the site and general conditions under which the Works are to be carried out. We offer to execute and complete the Works and remedy any defects therein, in conformity with this Tender, which includes all these documents for the Lump Sum Fixed Price of AED _____ (in words AED _____) exclusive of VAT.

2. If this offer is accepted, we will commence the Works as soon as it is practicable and complete the Works in accordance with the documents mentioned earlier within the Time for Completion.

3. We understand that you are not bound to accept the lowest or any tender you may receive.

Sign of authorized representative of Company: _____

Name of authorized representative: _____

Name of company: _____

Address:

Date:

FORM 'A' - FINANCIAL INFORMATION

- i. Financial Analysis – Details to be furnished duly supported by figures in the balance sheet/ profit & loss account for the last five financial years duly certified by the competent financial authority, as submitted by the applicant to the UAE authorities (copies to be attached).

S.No.	Description	Financial Years				
		2017-18	2018-19	2019-20	2020-21	2021-22
1	Gross Annual turnover					
2	Profit / Loss					

- ii. Financial arrangements for carrying out the proposed work.

Signature of competent financial authority with Seal

Signature of bidder(s)

FORM 'B' – SOLVENCY CERTIFICATE

This is to certify that to the best of our knowledge and information, M/s having marginally noted address, a customer of our bank are/is respectable and can be treated as good for any engagement up to a limit of AED..... (UAE Dirhams).

This certificate is issued without any guarantee or responsibility on the Bank or any of the officers.

(Signature)

For the Bank

Note:

1. Bankers' solvency certificate should be on the letterhead of the Bank, sealed in a cover addressed to the Consulate General of India, Dubai.
2. In the case of a partnership firm, certificate to include names of all partners as recorded with the Bank.

FORM 'C' – DETAILS OF ELIGIBLE SIMILAR NATURE OF WORKS

S.No.	Name of work/ project and location	Cost of work (in AED)	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Name and address /telephone number of officer to whom reference may be made
1						
2						
3						
4						

Signature of Bidder(s)

FORM 'D' – STRUCTURE AND ORGANIZATION

- i. Name & Address of the bidder
- ii. Telephone No./Telex No./Fax No.
- iii. Legal status of the bidder (copies of the original document defining the legal status to be submitted)
 - a. An Individual
 - b. A proprietary firm
 - c. A firm in partnership
 - d. A limited company or corporation
- iv. Particulars of registration with various Government Bodies
- v. Names and titles of Directors & Officers with the designation to be concerned with this work
- vi. Designation of individuals authorized to act for the organization.
- vii. Has the bidder, or any constituent partner in the case of partnership firm/Limited Company/Joint Venture, ever been convicted by the court of law? If so, give details
- viii. In which field of Civil Engineering Construction, the bidder has specialization and interest?
- ix. Any other information considered necessary but not included above

Signature of Bidder(s)