



सत्यमेव जयते

**CONSULATE GENERAL OF INDIA**  
**DUBAI**

Post Box No. 737

Tel. 04-3971222/333

Emergency No. for Death Cases: 050-7347676

Fax No. 04-3570529/3570528 (Consular Section)

E-mail: deathregistration.dubai@mea.gov.in

Website: [www.cgidubai.gov.in](http://www.cgidubai.gov.in)

**PLEASE FILL NEATLY IN CAPITAL LETTERS OR GET IT TYPED**

**GENERAL GUIDELINES FOR DEATH REGISTRATION**

**I. FORMALITIES TO BE COMPLETED IF THE DEAD BODY IS TO BE TAKEN TO INDIA:**

1. A letter from the sponsor of the deceased, addressed to the Indian Consulate informing about the death and decision made to carry the body to India for burial/cremation. The name and passport details of the deceased should be mentioned in the letter along-with the date, place and cause of death of the deceased. The letter should also contain name, relationship and passport details of the person accompanying the body and whether the dues, claims, compensation, etc. have been/will be paid to his/her legal heirs as per UAE Labour Laws via draft, cheque, etc.
2. Two forms (annexure I & II), duly completed (in triplicate).
3. Original Passport of the deceased along with two photocopies of its relevant pages for cancellation.
4. Two Passport Copies of the person accompanying the body to India.
5. Death Certificate (in triplicate) issued by the Ministry of Health with English Translation.
6. Embalming Certificate issued by the hospital with a photocopy and ticket copy of the person accompanying the body.
7. **Other than natural death – Police report and forensic report required with legal translation**
8. **Other than natural death- Notarized NOC and authorization required from his family (Parents/spouse)**

**II. FORMALITIES TO BE COMPLETED IF THE DEAD BODY IS TO BE BURIED/CREMATED LOCALLY:**

Besides the formalities mentioned in para-1 (Sl. No. 1-5), a letter from the next of kin of the deceased addressed to the Indian Consulate requesting for local burial/cremation of the body. A certificate/authorization for local burial/cremation can be issued by the Consulate only when such a letter is received in the Consulate. If no kith and kin of the deceased are residing in UAE, permission/No objection letter of the next of kin attested by Panchayat official, Notary or a Gazette officer should be faxed directly to the Consulate on the number mentioned above.

**III. FORMALITIES TO BE COMPLETED FOR SEALING OF CONTAINER CONTAINING ASHES OF THE BODY: [BESIDES THE FORMALITIES MENTIONED IN PARA-I (SL. NO. 1-5)]**

- a) A letter from the next kin of the deceased to the Indian Consulate intimating of the decision to carry the ashes to India.
- b) Copy of the Death Certificate issued by the Consulate and cremation permit copy.
- c) Passport copies of the deceased and the person accompanying the container.
- d) The container containing the ashes.
- e) A piece of white cloth (approx. one meter long) for covering the container. The container will be sealed and returned along with a certificate. Person who brings the container should also bring a white thread and needle so that the container is stitched by him/her in the Consulate.





No. DUBA/DC/ /

Dated:

TO WHOM SO EVER IT MAY CONCERN

Subject to investigation and clearance from the local Police Authorities regarding the death of Mr./Mrs/ Ms. ....holder of Indian No.....issued at ..... on ..... The Consulate General of India, have no objection in principle to the carriage of the dead body to India/ to be buried/ to be cremated in Dubai.

Mr. / Mrs. ....holder of Indian Passport No. ....issued at .....on ..... is authorized to take over the dead body.