

Duba/Prop/885/03/2025
Consulate General of India
Dubai

TENDER NOTICE

Sealed quotations are invited from the reputed and experienced bidders for "Supply & Installation of 70 IP Phones with cabling and commissioning of the whole system". The last date of receipt of bids in sealed envelop is on or before **1600 hrs of 21st May 2026** in the office of Head of Chancery, Consulate General of India, Diplomatic Enclave, Al Hamariya, Bur Dubai, Dubai. Details of the tender documents are available on www.cgidubai.gov.in/tenders.


(Deepak Rana)
Vice Consul (A & P)

Duba/Prop/885/03/2025
Consulate General of India
Dubai

Invitation for Tender

Sealed tenders in 2 (two) Envelopes System are invited from eligible Contractors for the under mentioned requirements as per terms and conditions set forth in the Tender Documents:

1.	Tendering Authority	Consulate General of India, Dubai
2.	Invitation Ref no & date	Duba/Prop/885/03/2025
3.	Procurement Method	Open Tendering Method
4.	Source of Fund	Government of India
5.	Tender Name	Invitation of bids for Supply & Installation of 70 IP Phones with cabling and commissioning of the whole system.
6.	Earnest Money Deposit/ Tender Security Amount	AED 2,000/- (Dirham Two Thousand only) by way of Banker's cheque/Demand Draft in favour of Consulate General of India, Dubai . Any bid not accompanying with Earnest Money Deposit/Tender Security Amount shall be rejected. The EMD of unsuccessful bidder will be returned within 30 days after the award of the contract. The EMD will be forfeited in case the bidder withdraws his bid during the period of bid validity or in case of a successful bidder, the selected bidder fails to sign the agreement in time or furnishing of any wrong information.
7.	Tender Submission date	Publication Date : 07.05.2026 (1100 hrs) Site Survey/Inspection : 12.05.2026 (1100 hrs) Pre Bid Meeting : 14.05.2026 (1100 hrs) Last date of submission of bids : 21.05.2026 (1600 hrs)
8.	Tender Opening Date & Time	Technical bids will be opened on 25.05.2026 (1000 hrs) & Financial bids will be opened on 26.05.2026 (1000 hrs). Intending tenderer or their authorized representatives may attend the opening of tenders.
9.	Eligibility of Tenders	The invitation of tender is open to all eligible tenderer as mentioned below: i. Reputed telecom/networking companies which are registered with UAE Government and should have a minimum of five years of overall experience in providing such services in UAE and have successfully completed similar type of work in any Govt / Semi Govt. / Autonomous Body / Embassy / Consulate. ii. Tenderer must have up to date Trade License/Requisite approval from UAE regulatory authorities.

10.	Name and address of the office Receiving Tenders	Office of the Consul (Head of Chancery), Consulate General of India, Dubai.
11.	Name and address of the office for opening Tenders	Office of Consul (Head of Chancery), Consulate General of India, Dubai (Plot No. 314, Al Hamriya Diplomatic Enclave Area, Umm Hurair 1, Dubai).
12.	Name and address of the officer(s) selling Tenders Documents	Office of Consul (Head of Chancery), Consulate General of India, Dubai (Plot No. 314, Al Hamriya Diplomatic Enclave Area, Umm Hurair 1, Dubai)
13.	Special instructions	<ol style="list-style-type: none"> i. The tenders should be submitted in two sealed covers – the first sealed cover should be superscribed “Technical Bid” and second sealed cover superscribed “Financial Bid”. Both the sealed covers should be placed in the main sealed envelope superscribed “Tender for Health Insurance” and addressed to “Head of Chancery, Consulate General of India, P.O. Box No.737, Dubai’. ii. The ‘Technical Bid’ should contain – the technical specifications (including the brand, warranty, country of origin, etc.) of the equipment/material to be used for the said work. iii. The ‘Financial Bid’ should contain the rates of all the equipment/material as per proforma at Annexure-II. This should also mention statutory taxes as applicable. iv. The Tenderer shall submit documentary evidence in respect of their financial and technical capabilities and also of their experience in execution of similar nature of work. v. The tenderer can submit only one tender. A Tenderer who submits or participates in more than one tender will be disqualified. vi. The Agency/procuring entity reserves the right to accept or reject any or all the Tenders without assigning any reasons whatsoever. If the Tenderer submit any false-incorrect or forged certificates, his tender will be summarily rejected and the Tender security may be forfeited. Quotation should be valid for at least 120 days.
14.	Scope of work	<p>The Consulate General of India, Dubai hereby invites quotations from reputed companies having relevant experience for the design, supply, installation, testing, and commissioning of structured cabling infrastructure to support 70 IP phones installation, in accordance with the specifications and terms and conditions as mentioned below.</p> <p>Scope of Work:</p> <ul style="list-style-type: none"> • Supply of 70 IP Phones - SPARSH VP210 or compatible with this system. The equipment should be

		<p>preferably be Made in India.</p> <ul style="list-style-type: none">• Installation of CAT6/CAT6A LAN cabling for IP phones.• Installation of I/O points, face plates, and patch panels.• Routing and dressing of cables through conduits/trays.• Termination, labeling, and testing of all network points.• Integration with existing network switches (PoE supported).• Testing & commissioning of IP phones connectivity.• The project should essentially be a turnkey project including any civil/mechanical work wherever necessary.• Maintenance for 2 years essentially beyond the warranty period. <p>Email: propertysec.dubai@mea.gov.in</p>
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The tendering authority reserves the right to accept any tender not necessarily the lowest, reject any tender without assigning any reasons and accept tender for all or anyone or more of the articles for which the service provider has bid.

Any bid received by the tendering authority after the deadline for submission of bids will be rejected and not be considered and may be returned unopened to the service provider.

Technical Bid

To

Head of Chancery
Consulate General of India
Dubai

Dear Sir/Madam,

I/We, _____, Representative(s) of
M/s. _____ solemnly declare that:-

1. I/We are submitting tender for Supply & Installation of 70 IP Phones with cabling and commissioning of the whole system against Tender Notice No. Duba/Prop/885/03/2025 dated 07.05.2026.
2. Myself or my partners do not have any relative working in any office of Consulate General of India, Dubai.
3. All information furnished by me/us in respect of fulfillment of eligibility criteria and other information given in this tender is complete, correct and true.
4. All documents/credentials submitted along with this tender are genuine, authentic, true and valid.
5. The Price – Bid submitted by me/us is “WITHOUT ANY CONDITION”.
6. I/We have not been banned/de-listed by any Government or Quasi Government agencies or PSUs.
7. If any information or document submitted is found to be false/incorrect, Consulate may cancel my/our Tender and can take any action as deemed fit including termination of the contract, forfeiture of all dues including Earnest Money and blacklisting of my/our firm and all partners of the firm etc.
8. All the terms and conditions of the tender are acceptable to us.

Yours sincerely,

(Signature of Tenderer)

GENERAL INFORMATION AND EMD DETAILS

1	EMD Details DD No and date: Amount in DHS. Name of the Bank:	
2	Name and Address of the Bidder:	
3	Contacts:	
4	Telephones:	
5	Fax:	
6	E-mail:	
7	Mobile No:	
8	Category of the Bidder (Whether company, partnership firm or Proprietary concern)	
9	Details of Owners/Partners-Nationality	
10	Name of Chief Executive Officer and Telephone No.	
11	Year of Establishment	
12	Trade License Number (please provide copy)	
13	Name and Address of the Banker	
14	List of major Clients and the size of orders executed	

Note: Separate sheets may be attached wherever necessary.

**Signature of the Tenderer
With stamp and date**

