

Duba/Prop/885/03/2025
Consulate General of India
Dubai

Date:08/05/2026

TENDER NOTICE

The Consulate General of India, Dubai invites sealed bids from eligible and interested buyers for the purchase of obsolete, end-of-life, and surplus IT equipment held at the Consulate premises in Dubai. All items are sold strictly on an 'as-is-where-is' basis. Interested bidders are requested to inspect the items before submitting their bids. The last date of receipt of bids in sealed envelop is on or before 1600 hrs **of 29th May 2025** in the office of Head of Chancery, Consulate General of India, Diplomatic Enclave, Al Hamariya, Bur Dubai, Dubai. Details of the tender documents are available on www.cgidubai.gov.in/tenders.



(Deepak Rana)

VC (Admin & Property)

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Duba/Prop/885/03/2025
Consulate General of India
Dubai

Invitation for Tender

Sealed tenders in Single Envelope System are invited from eligible Contractors for the under mentioned requirements as per terms and conditions set forth in the Tender Documents:

1.	Tendering Authority	Consulate General of India, Dubai
2.	Invitation Ref no & date	Duba/Prop/885/03/2025
3.	Procurement Method	Open Tendering Method
4.	Source of Fund	Government of India
5.	Tender Name	Invitation of bids for Sale of Obsolete / End-of-Life IT Equipment.
6.	Earnest Money Deposit/ Tender Security Amount	AED 200/- (Dirham Two Hundred only) by way of Banker's cheque/Demand Draft in favour of Consulate General of India, Dubai . Any bid not accompanying with Earnest Money Deposit/Tender Security Amount shall be rejected. The EMD of unsuccessful bidder will be returned within 30 days after the award of the contract. The EMD will be forfeited in case the bidder withdraws his bid during the period of bid validity or in case of a successful bidder, the selected bidder fails to sign the agreement in time or furnishing of any wrong information. Failure to make payment or collect item with in the specified period will result in forfeiture of EMD.
7.	Tender Submission date	Publication Date : 08.05.2026 (1100 hrs) Site Survey/Inspection : 13.05.2026 (1100 hrs) : 14.05.2026 (1100 hrs) Last date of submission of bids : 29.05.2026 (1500 hrs)
8.	Tender Opening Date & Time	Financial bids will be opened on 29.05.2026 (1530 hrs). Intending tenderer or their authorized representatives may attend the opening of tenders.
9.	Eligibility of Tenders	The invitation of tender is open to all eligible tenderer as mentioned below: i. Reputed E-waste Recycler companies which are registered with UAE Government. ii. Tenderer must have up to date Trade License/Requisite approval from UAE regulatory authorities.
10.	Name and address of the office Receiving & OpeningTenders	Office of Consul (Head of Chancery), Consulate General of India, Dubai (Plot No. 314, Al Hamriya Diplomatic Enclave Area, Umm Hurair 1, Dubai).

13.	Special instructions	<ol style="list-style-type: none"> i. Tender document is available at https://www.cgidubai.gov.in/section/tenders. Bidders should download tender document through this link. ii. The tenders should be submitted in two sealed covers – the sealed cover should be superscribed “Financial Bid”. Sealed envelope superscribed “Invitation of bids for Sale of Obsolete / End-of-Life IT Equipment.” and addressed to “Head of Chancery, Consulate General of India, P.O. Box No.737, Dubai’. iii. Bidder should specify the details as per Annexure I. iv. The list of items are attached as Annexure-II v. The ‘Financial Bid’ should contain the rates of all the equipment/material as per proforma at Annexure-III. This should also mention statutory taxes as applicable. vi. The Tenderer shall submit documentary evidence in respect of their financial and technical capabilities and also of their experience in execution of similar nature of work. vii. The tenderer can submit only one tender. A Tenderer who submits or participates in more than one tender will be disqualified. viii. If the Tenderer submit any false-incorrect or forged certificates, his tender will be summarily rejected and the Tender security may be forfeited. Quotation should be valid for at least 120 days. ix. The buyer is responsible for complying with all UAE laws and regulations related to purchase, resale, or disposal. x. Bid should be submitted for the entire lot. xi. Full payment must be made within 3 working days of the award notification. xii. Item must be collected within 3 working days after the payment is credited xiii. All items must be collected during official working hours within the stipulated time.
14.	Instructions For Site visit & collecting items from Consulate	<ul style="list-style-type: none"> • Bidders may inspect all items before submitting the bids, on specified dates, with prior approval via email propertysec.dubai@mea.gov.in • Bidder must provide name and nationality of the person visiting the Consulate for inspection and attach copies of their Emirates ID (EID) and Passport one working day prior to visit.
	Terms & Conditions	<ul style="list-style-type: none"> • All items are sold strictly on an "as-is-where-is" basis, with no warranty or guarantee. • The Consulate reserves the right to accept or reject any

		<p>bid without assigning any reason.</p> <ul style="list-style-type: none">• Any applicable VAT or other levies shall be borne by the buyer.• Quote for a lump sum amount for all the listed items, Partial quote is not acceptable. <p>Email: propertysec.dubai@mea.gov.in or prop.dubai@mea.gov.in</p>
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The tendering authority reserves the right to accept any tender not necessarily the lowest, reject any tender without assigning any reasons and accept tender for all or anyone or more of the articles for which the service provider has bid.

Any bid received by the tendering authority after the deadline for submission of bids will be rejected and not be considered and may be returned unopened to the service provider.

BID FOR SALE OF OBSOLETE IT EQUIPMENT
CONSULATE GENERAL OF INDIA, DUBAI

GENERAL INFORMATION AND EMD DETAILS

1	EMD Details DD No and date: Amount in DHS. Name of the Bank:	
2	Name and Address of the Bidder:	
3	Contacts:	
4	Telephones:	
5	Fax:	
6	E-mail:	
7	Mobile No:	
8	Category of the Bidder (Whether company, partnership firm or Proprietary concern)	
9	Details of Owners/Partners-Nationality	
10	Name of Chief Executive Officer and Telephone No.	
11	Year of Establishment	
12	Trade License Number (please provide copy)	

Note: Separate sheets may be attached wherever necessary.

Signature of the Tenderer
With stamp and date

BID FOR SALE OF OBSOLETE IT EQUIPMENT
CONSULATE GENERAL OF INDIA, DUBAI

FINANCIAL BID

Price quoted by bidders: AED_____

:Dhirams _____ **(in words)**

I/we have/have not inspected the items as mentioned in Annexure II and hereby offer a price as above in accordance with the terms and condition of this tender

Name : _____

Sign of Authorized Person: _____

Official Stamp : _____

Date: _____

BID FOR SALE OF OBSOLETE IT EQUIPMENT
CONSULATE GENERAL OF INDIA, DUBAI

List of Items for Sale

A total of 53 line items (117 units) are available for sale as listed below. All hard drives and storage media will be removed by the Consulate prior to handover.

Sl. No.	Item Category	Make / Model	Qty
1	Cable TV Receiver	Dish HD D6005 HD	3
2	CPU	HP Compaq	1
3		HP Compaq 6000 Pro	2
4		HP Compaq 6200	1
5		HP Pro 2600	1
6		HP Pro Desk 400 GT	7
7		HP Pro Desk 400 GT MT	1
8		HP Pro Desk 490 G2	1
9		HP Pro Desk 490 GT	3
10		HP ProDesk	3
11	DVR	Samsung SRD 1685P	1
12	Headset	Wired	1
13	Keyboard	HP	21
14	Monitor	Acer V193W	1
15		Compaq LE 1711	1
16		HP Compaq	1
17		HP LCD Monitor	1
18		HP LE1901W	3
19		HP LI706	1
20		HP S1932	1
21		HP V197	10
22		Lenovo	1
23		LG 19EN33	1

Sl. No.	Item Category	Make / Model	Qty
24		LG E1942	1
25		LG Flatron E1942C	1
26		LG Monitor	1
27	Mouse	HP	9
28		HP Wireless	2
29	Network Switch	Cyberroam CR100iNG	1
30		HP J9080A ProCurve 24 Port	1
31		Unmanaged Switch	1
32	Printer	Canon MG 6440	1
33		HP 225-Dn	1
34		HP CE 651A	1
35		HP LaserJet MFP 135W	1
36		HP LaserJet P1102	2
37		HP LaserJet Pro	2
38		HP P2015	1
39		HP Printer Pro M102A	1
40		HP ScanJet Pro 2600 Fi	1
41	Scanner	Fujitsu SP30F	1
42	Sound System	Samsung PSNJ450	1
43	Speaker Set	Edifier 3350	1
44	Telephone Set	Bittel HCD 9888	1
45		First 1	1
46		IKON IK66	1
47		NEC 1P4	2
48		Panasonic 11MXM	1
49		Panasonic KX580 MX	1
50		Panasonic KXT7665	6
51		Panasonic TS 880MX	1
52	Television	Panasonic Plasma	1
53		Sony KLV 32R	3